



Nicki A. Willis

PARALEGAL

Nicki is a paralegal in the Vorys Columbus office. She works with various Fortune 100 and 200 companies supporting their litigation and compliance needs, including Medicare reporting, franchise registration, oil and gas title opinions, litigation analysis and reporting, and financial-related reporting. She uses a wide variety of commercially available and custom databases and programs in accomplishing this. Nicki also manages ERISA cases for a major labor union.

Columbus

52 East Gay Street
Columbus, Ohio 43215

t: 614.464.8271
nawillis@vorys.com

Education

Tiffin University, B.S., 2014,
summa cum laude

Columbus State Community
College, A.A.S. (Paralegal Studies),
2012, *cum laude*

Washington Business School,
Legal Secretary Certificate, 1992

Special Skills:

- LexisNexis
- Westlaw
- Access
- Summation
- Excel
- PowerPoint
- Thomson Reuters Legal Tracker
- District Court Electronic Filing Procedures
- ExamWorks ECS Compliance Solutions